



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
OFFICE OF THE COMMISSIONER OF CUSTOMS
No.1, WILLIAMS ROAD, TIRUCHIRAPALLI- 620 001.
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C No VIII/48/09/2015 Cus. Pol.

Date: 27.04.2015

FACILITY INTIMATION NO:03/2015

Sub Export of excisable and non-excisable goods under free Shipping Bills through the ports of Trichy Customs Preventive Commissionerate – extending of self sealing/certification facility- procedure -- Reg.

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Attention of the Exporters, Customs Brokers and trade at large is invited to the Board's Circulars 860/18/2007-CX dated 22.11.2007, 12/2005-Cus. dated 04.03.2005 and No 892/12/2009 C Ex. dated 23.07.2009, which provides that manufacturer-exporter, EOUs irrespective of status and exporters of non-excisable agricultural products under free shipping bill shall mandatorily resort to self sealing of containers and the Central Excise officers shall not attend to the request of stuffing and sealing of the said export containers in their presence. For such eligible exporters who intend to export through the Ports of this Commissionerate by availing the facility of self sealing/certification, the following procedure is delineated:-

2. Eligible exporters intending to avail of self-sealing/certification are required to get registered in the Indian Customs EDI (1.5 version), so that during examination the system could recognize such exports as being self-sealed/certified for the purpose of extending the physical examination norms prescribed for such category of exports (free bills) under Circular 6/2002 dated 23-01-2002. Such registration has to be done at each port of this Commissionerate having distinct port code.

3. Further following procedure is prescribed for availing the benefit of self-sealing/certification of export under free shipping bills -

3.1 The exporter shall:-

3.1.1 Intimate the Additional/Joint Commissioner of Customs of Policy Section in the Office of the Commissioner of Customs, No 1 Williams Road, Cantonment, Tiruchirapalli-620 001 about their intention to avail the facility of self-sealing/certification in respect of export under free shipping bills along with necessary information as per format enclosed in Annexure 'A'.

3.1.2 Submit therewith a list of persons, along with their specimen signatures (maximum three), who are authorized on behalf of the exporter to do the self-sealing and self-certification as per format enclosed in Annexure 'B'

3.1.3 Submit copies of their identity proof (with photograph) and proof of address of each individual authorized signatory attested by the exporter along with a certificate of signature verification from any of the Scheduled Commercial Banks (Copies of Bank Pass Book/PAN Card/Voter's ID Card/Driving Licence/Ration Card would serve the purpose of proof of identity & address).

3.1.4 Submit an attested copy of IE Code issued by DGFT Authority

3.1.5 Submit copies of ownership documents of the premises/factory or rental/lease agreement, where stuffing of the export goods into container(s) is to be done.

3.2 The intimation along with its enclosures will be received by the Assistant/Deputy Commissioner of Hqrs Policy Section and a duly acknowledged copy returned to the exporter. Based on the acknowledgement, the exporter may register with the EDI system of the Ports of this Commissionerate from where he intends to export the goods. The exporter shall intimate the shipment particulars to the jurisdictional Asst./Deputy Commissioner of the port one day in advance to the planned stuffing.

4. The Authorized Signatory of the exporter shall make an endorsement on the back of the packing list and the Invoice, which will be attached to the Check-list of Shipping Bill as follows:

"I have examined the goods and the same are found to be as per the declaration. The goods are stuffed in the container and the container was sealed with bottle seal under my supervision. The seal number isand the colour of the seal isI undertake full responsibility for any difference in description, quality and quantity of the goods."

5. The Authorized Signatory of the exporter shall duly fill in the Annexure 'C' to this Facility Circular for each self-sealed/certified export consignment.

6. The self-sealed/certified containers shall be brought by the exporter to any of the CH/ICD/CFS under Trichy Customs Preventive Commissionerate jurisdiction along with the Check-list of the Shipping Bill, Packing List, Invoice, duly filled in ANNEXURE-'C', the acknowledged copy of the intimation letter in Annexure-'A' and list of Authorized Signatories in Annexure - 'B' and any other required relevant document for further processing by Customs including self verification, granting of LEO and generation of Shipping Bill for the consignment. Thereafter, the container(s) shall be passed out from the Customs Clearing Formation concerned to any Gateway Port as per procedure prescribed for in respect of Central Excise Sealed/Self-Sealed containers.

7. Examination norms as prescribed under Circular No.6/2002-Cus. dated 23.01.2001 (as amended) shall be applicable for all such consignments.

8 Any deviation from the procedure laid out in this Facility Circular or any violation under the Customs Act, 1962 and the rules and regulations made thereunder or any other law for the time being in force, will be viewed seriously, which may result in withdrawal of the self-sealing/self-certification facility accorded to the exporter and/ or intimation of any other proceedings under the Customs Act, 1962 and rules and regulations made there under or any other laws for the time being in force.

Encl: Annexure- 'A', 'B' and 'C'


(K.C. JOHNY)
COMMISSIONER

To

- 1 As per mailing list
- 2 Commissionerate website
- 3 Notice Board, Trichy

Copy submitted to: The Chief Commissioner of Customs (Prev), Trichy.

NOTIFICATION

दिनांक DATED 9 Jul
15

8 Any deviation from the procedure laid out in this Facility Circular or any violation under the Customs Act, 1962 and the rules and regulations made thereunder or any other law for the time being in force, will be viewed seriously, which may result in withdrawal of the self-sealing/self-certification facility accorded to the exporter and/ or intimation of any other proceedings under the Customs Act, 1962 and rules and regulations made there under or any other laws for the time being in force.

Encl: Annexure- 'A', 'B' and 'C'


(K.C. JOHNY)
COMMISSIONER

To

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Copy submitted to: The Chief Commissioner of Customs (Prev), Trichy

NOT DISPATCHED

दिनांक DATED 9 Jul
15

ANNEXURE- 'A' to Facility Intimation No.03/2015 dated 27.04.2015

To

The Additional/Joint Commissioner of Customs
O/o the Commissioner of Customs,
No.1 Williams Road,
Cantonment,
Tiruchirapalli-620 001.

With reference to Facility Circular No...../2015 datedI/we hereby intimate that we propose to avail the facility of self-sealing/certification procedure for our exports under Free Shipping Bills. Our details are as below:

- 1) Name of the Enterprise & IEC No. :
- 2) Address
- 3) Present activities
- 4) Copy of Registration under Factories :
Act, 1948 or any other Acts, if any
- 5) Copy of Approved Plan from the :
Concerned authority
- 6) Copy of documents proving Ownership:
lease/rental agreement of the Premises
- 7) Bank A/c No. :
- 8) PAN No. of the Firm/Company :
- 9) Sales Tax Regn.No. :
- 10) Copy of Memorandum and Articles :
of Association
- 11) Name of Directors with PAN & Address:

Signature with Name and Designation

ANNEXURE- 'B' to Facility Circular No.03/2015 dated 27.04.2015
(in duplicate)

- I. Name and address of the exporter:
- II. I.E. Code
- III. Details of Authorized Signatories:

Sl. No.	Name (with position held) and residential address of the Authorized Signatory)	Passport size Photograph attested by the exporter	Specimen Signature (1)	Specimen Signature (2)
1.				
2.				
3.				

Signature with Name and Designation

Authorized Signatory

1. He/She should be a permanent employee of the concern.
2. He/She should provide complete Bio-Data including full family particulars, all Bank Account Nos., PAN No., Residential Address and Proof of Identify in a separate sheet.
3. The authorized signatory should be the owner, the working partner/s, the Managing Director, or the Company Secretary of the export concern or a person duly authorized by such owner, the working partner, or the Board of Directors as the case may be.

An undertaking has to be submitted by the person authorizing the signatory that in case of any deviation is detected/offence booked and in case the authorized signatory is missing/absconding, then the Exporter/person authorizing the signatory is responsible for the same.

ANNEXURE- 'C' to Facility Intimation No.03/2015 dated 27.04.2015

Shipping Bill No.

Date:

Examination Report for Self-sealed/certified Container

1. Name of Exporter :
2. (a) IEC No. :
(b) Branch Code :
(c) BIN (PAN based business Identification Number of The Exporter) :
3. Factory/Place of stuffing (full address) :
4. Date of examination/stuffing :
5. Time of stuffing :
Starting Time :
Completion Time :
Exact time of Sealing :
6. Description of cargo with quantity:
7. Country of final destination :
8. Name & Designation of the Authorized Signatory :
9. Particulars of Export Invoice :
(a) Export Invoice No. :
(b) Total No. of Packages :
(c) Name & Address of the Consignee abroad
10. Is the description of the goods: Yes/No
the quantity and their value as per particulars furnished in the Export Invoice
11. Container particulars

Container No.	Size	Seal No.(OTL)	No. of packages stuffed in container
12. Starting time (moving the Container to CFS) :

SIGNATURE OF THE AUTHORIZED SIGNATORY
OF THE EXPORTERName :
Designation :
Stamp :